



Karen McKellin International Leader of Tomorrow Award

2020 - 2021 NOMINATION • VANCOUVER CAMPUS

DEADLINE TO SUBMIT PACKAGE: DECEMBER 1, 2019

A high school or college/university may nominate up to a maximum of two students for UBC's Karen McKellin International Leader of Tomorrow (KMILOT) Award for study at UBC's Vancouver campus, one student at Okanagan campus, and one student for the Donald Wehrung International Student Award at either campus.

The **KMILOT Award** recognizes students who demonstrate superior academic achievement, leadership skills, involvement in student affairs and community service, recognized achievement in fields of endeavour such as the performing arts, sports, debating or creative writing, or external academic competitions and examinations.

ELIGIBILITY CRITERIA

To be considered for the KMILOT Award, the nominee must:

- be an international student, who is neither a Canadian citizen nor a permanent resident of Canada, and who will be studying in Canada on a Canadian Study Permit (visa);
- be entering a UBC undergraduate degree program at the selected campus from a recognized secondary school, or transferring from a recognized college or other university;
- be applying for their first undergraduate degree;
- **be admissible to the first choice program** they are applying to, including meeting UBC's English Language Admission Standard (visit you.ubc.ca for detailed admissions information);
- have an excellent academic record (**achieve all 'A's** or equivalent standard);
- **be nominated** by the academic institution they are currently attending or have recently graduated from (university/college transfer students must be nominated by their university or college);
- **demonstrate a significant level of financial need** that would otherwise prevent them from pursuing a UBC degree.

KMILOT Award winners will receive an award-level commensurate with their financial need as determined by the costs of their tuition and student fees, plus their living and other related costs at UBC, minus the financial contribution the student and their family can make annually towards these costs. A standard needs-assessment will be made, based on the financial information provided by students and their families.

The KMILOT Award may be renewed for up to three additional years of undergraduate study, or to degree completion, whichever is less, provided the student meets UBC Senate requirements for award renewal, continues to demonstrate financial need, and maintains their Canadian Study Permit (visa).

A student may be nominated for only one award, and will not be considered for the merit-based awards, the Outstanding International Student Award or International Major Entrance Scholarship. Results of the International Scholars competition will be made known by mid-April 2019. **The decision of the International Scholars Selection Committee on all nominations is final.**

Important Dates and Deadlines	
Deadline for school or post-secondary institution to submit the completed Award nomination package , including transcripts if available (postmark date).	December 1, 2019
Deadline for Award nominee to submit their online admissions application.	December 1, 2019
Nominee will be notified that we have received your completed Award nomination package. If you have not received an email by this date, contact us as soon as possible.	January 31, 2020
Deadline for nominee/school to submit any supporting documentation and/or results not available by December 1 (transcripts, final results, financial documentation, TOEFL or IELTS results, etc.).	January 31, 2020
Nominees informed of results of International Scholars competition.	mid-April, 2020



CHECKLIST

➤ Online Undergraduate Admission Application

- Nominee has completed and submitted the online admission application at you.ubc.ca by December 1, 2019. The nominee will receive their UBC student number.

➤ Karen McKellin International Leader of Tomorrow Award Nomination Package

High school Guidance Counsellors or post-secondary Administrators are asked to provide the following completed forms and admission materials to support their institution's nominee for the KMILOT Award. The nomination will not proceed to the Selection Committee unless all parts of the nomination are completed, signed and received at UBC by December 1, 2019.

- Nominee Section 1.1 – 1.5.3:** Ensure your nominee completes all parts of **Section 1**, signs it and returns it to you for inclusion in the package. The nominee's submission must include:
 - Essays 1.4.1 (a) and (b), and 1.4.2
 - Extracurricular activities 1.5.1
 - Awards and Achievements 1.5.2
 - Activity Essay 1.5.3
- Nominee's Financial Information, Section 3.1 – 3.8**
 - Including supporting financial documentation (if not available by December 1, the student must email these documents by January 31, 2020).
- School Section 2.1 – 2.3**
 - For references typed on the school's letterhead, a maximum of 1 page per referee is permitted.

Required Documents for Undergraduate Admission Application

For timely evaluation of the Admission Application, we ask that schools **submit the required documents, if available, with the nomination package**, by the **deadline of December 1, 2019**. If transcripts and/or certificates are not available by this date, the **student may upload the document(s)** to their admissions application if this option is available, or the school may email a certified copy of the document(s) to international.awards@ubc.ca by **January 31, 2020**. **The document deadline given by Undergraduate Admissions does not apply to KMILOT Award nominees.**

Transcript(s):

For high school students:

- Grades 9 to 11 and Grade 12 official, interim/mid-year transcript and if applicable, mock, pre-board or predicted final grades for courses that are still in progress.
- For students completing the IB Diploma, submit official, predicted IB grades, indicating Higher and Standard level courses.
- In British-patterned education, certified copies of GCSE 'O' Level, GCE 'AS', 'A' Level certificates, and predicted/mock 'AS' or 'A' Level grades from the original examining school(s) are required.
- If student is completing a US high school diploma, submit an official transcript of grades from Grades 9 to 11 and interim transcript for courses in progress in Grade 12. Official SAT or ACT (with writing) achievement tests must be sent directly to UBC by the testing agency.
- Students outside of the US system who have taken SAT or ACT achievement tests, may submit those scores if they wish those results to be taken into consideration.
- If a student has completed high school, submit a final transcript and the secondary school certificate.

Completed packages must be sent postmarked by December 1, 2019.

**For College/University Transfer students:**

- Official transcripts **sent directly to UBC from all post-secondary institution(s)** attended, showing courses completed and a list of courses in progress. Transcripts must be in the original language of instruction and be enclosed in a sealed university/college envelope.
- Course descriptions for the evaluation of transfer credit.
- Final official secondary school transcripts/high school diploma/certificate may be required.

 UBC's English language requirement

All nominees must satisfy the [University's English Language Admission Standard](#) (ELAS) through one of the nine ways listed. Official results must be sent directly to UBC by the testing agency and be received at UBC by **January 31, 2020**.

IMPORTANT NOTES:

- Transcripts and certified copies should bear the original school stamp and signature of a school official, and be enclosed in an official school envelope. Official school envelopes should have a printed school logo, stamp or official seal prominently displayed. Plain envelopes without a school logo, stamp or official seal will not be considered official. If a school does not have school envelopes, it is acceptable to enclose the transcripts in a plain envelope, and the counsellor signs and places an official stamp or seal on the envelope.
- The UBC Admissions Office will accept scanned transcripts and certificates that are uploaded by the student or emailed by the school from an official school email address, but at a later stage will require official transcripts and certificates to formalize any offer of admission.
- Transcripts must be in the original language of instruction. If the transcript is in a language other than English or French, a certified translation by the originating school/university or a recognized translation agency must be provided.
- **Student Housing Application:** If you cannot afford to pay the Housing application fee, **do not** apply for residence until the results of the awards competition are released. Successful nominees are responsible for applying for residence before the **Housing application deadline of May 1, 2020** at housing.ubc.ca.

Submitting the KMILOT Award Nomination Package

- To secure documents, **USE PAPER CLIPS ONLY – DO NOT USE STAPLES.**
- The institution must send the **completed** KMILOT nomination package containing the KMILOT nomination, official transcript(s) and other supporting documentation in a **sealed, school envelope, with school stamp across the envelope flap** (except university/college transcripts sent directly to UBC) to:
**The Administrator, International Leader of Tomorrow Award
International Student Initiative, The University of British Columbia
#1200 – 1874 East Mall, Brock Hall
Vancouver BC, CANADA V6T 1Z1**
- We strongly recommend you use international courier services (with \$0 value for documents), as regular mail may take several weeks to reach Canada and UBC. Faxed, late or incomplete packages **cannot be accepted** and UBC is not responsible for KMILOT nomination packages not received by the deadline.
- **Nominees or their school should keep a copy of their KMILOT Award nomination package.**

Completed packages must be sent and postmarked by December 1, 2019.



SECTION 1: THE NOMINEE

1.1 NOMINEE'S PERSONAL INFORMATION

Legal Surname/ Last Name			Legal First Name			Legal Middle Name(s)		
UBC Student Number (if available at time of submission)			Date of Birth (mm/dd/yy)			Citizenship		
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-binary			I will be an international student studying at UBC on a Canadian Study Permit (visa) <input type="checkbox"/> Yes <input type="checkbox"/> No					
Mailing Address (correspondence will be sent to this address) _____ Street Address								
City		Province/State		Postal/Zip Code		Country		
Telephone (Daytime): _____ Country Code City Code Number			Telephone (Evening): _____ Country Code City Code Number					
Email _____				Skype address: _____				
Permanent Address (if different from above) _____ Street Address								
City		Province/State		Postal/Zip Code		Country		
Telephone (Daytime): _____ Country Code City Code Number			Telephone (Evening): _____ Country Code City Code Number					

1.2 PROGRAM OF STUDY

The nomination for a KMILOT Award and the application to a UBC undergraduate program are separate processes. Applicants for undergraduate programs at UBC may indicate a first and second choice for a *Program of Study in their online Admission Application, but the KMILOT Award nomination will only be considered in relation to the first choice program, which must be at the Vancouver campus.

A student selected to win a KMILOT Award will not be permitted to change their Program of Study until the end of their first year. A KMILOT Award winner is not permitted to change campuses.

* A Program of Study includes: 1) the Faculty, 2) the bachelor's degree program, and 3) the campus where the Program is offered. (Refer to you.ubc.ca for detailed admission requirements and faculty/program/campus information.)

KMILOT Award funds cannot be applied to pursue joint programs with other academic institutions (for example, the joint UBC/BCIT Bachelor of Science program in Biotechnology or Dual Degree Program at Sciences Po and UBC), or the UBC B + MM dual degree.

First Choice: _____ **Vancouver**
(for KMILOT nomination) Faculty Degree Campus

Your second choice program will not be considered for the KMILOT Award, but please state the program and campus selected in your Admission Application:

Second Choice: _____
Faculty Degree Campus

Example:		
First Choice:	Science	BSc
Second Choice:	Arts	BA
		Vancouver
		Vancouver

1.3 DECLARATION

I declare that all information provided by me in this nomination form is true and accurate, and that the essays and descriptions of extra-curricular/volunteer activities that I have submitted are my original work. I understand that UBC retains the right to verify this information. I agree that all documents submitted as part of this application are authentic and truthful. I state that I have not knowingly concealed any information which might affect the decision of the Awards Committee. **I acknowledge that providing any false or misleading information may result in the cancellation of this nomination or any award made; and may also be subject to the University's rules on academic conduct making me liable to disciplinary action.**

If I am a recipient of an award, I understand that by signing this declaration, I permit The University of British Columbia to release to an award donor, University faculty and administrative staff my name, address, email address, telephone number, year and program of study; and release to the International Scholars selection committee members the information provided in this nomination form; prepare a brief biographical profile to be used for award presentation ceremonies, publications and the internet; and prepare lists of award winners to be published or included in graduation ceremonies.

Signature of Nominee

Date

Completed packages must be sent and postmarked by December 1, 2019.



The purpose of the following two sections is to give the Selection Committee a rounded picture of who you are as an individual and as a student. Please note that some questions in this section may be similar to questions in the online Application for Admission to UBC. If so, you may choose to use the same or similar answers or stories in both submissions, but you are encouraged to make use of the extra word count or space allowed here. Please answer all essays. Type in Times New Roman 11pt or Arial 10pt.

1.4 ESSAYS

1.4.1 YOUR STORY

- (a) Write on a topic that is of importance to you, and reflects who you are. *(Maximum 300 words)*
- (b) What is the hardest you have ever worked on something in your life? Why did you decide to put your efforts in this undertaking? How has this experience and outcome impacted you and others? *(Maximum 200 words)*

1.4.2 YOUR VISION

How do you envision your chosen program of study at UBC helping you reach your long-term career and personal goals? What drives you to achieve your goals? *(Maximum 200 words)*

1.5 EXTRA-CURRICULAR/VOLUNTEER ACTIVITIES, AWARDS & ACHIEVEMENTS

Provide a **maximum of one page** for 1.5.1 and 1.5.2 combined (extra pages will not be read):

- 1.5.1 Describe **up to five** of your most recent, significant extracurricular activities and/or community involvement, including:
- the name of the organization/school;
 - the start and end dates (month and year) of the activity;
 - number of hours per week;
 - some specific details about the activity and your role in the activity.
- You may use the same activities and descriptions as in the 'Personal Profile' section of your Admission Application.*
- 1.5.2 Describe **up to three** significant awards or honours that you have recently received that demonstrate your leadership skills, academic, artistic or sporting excellence, and/or contributions to your community. Provide:
- name of the award/honour;
 - reason for the award;
 - name of school/organization awarded by;
 - date awarded (month and year).
- 1.5.3 Tell us which activity was the most meaningful and why. *(Maximum 200 words)*

*Include your **full name** and **UBC student number** at the top of each essay page.*

***Do not include** copies of certificates, newspaper articles, etc.*

Completed packages must be sent and postmarked by December 1, 2019.



SECTION 2: THE SCHOOL

PLEASE PRINT LEGIBLY IN INK OR TYPE

NAME OF NOMINEE _____
Legal Surname/ Last Name Legal First Name Legal Middle Name(s) UBC Student Number

2.1 GUIDANCE COUNSELLOR/PRINCIPAL or ACADEMIC ADVISOR/DEPARTMENT HEAD'S NOMINATION

Title _____ First Name _____ Last Name _____
(Mr/Mrs/Ms/Dr, etc)

Position _____ Signature _____

Work Email _____ Date _____

School/Institution Name _____ School/Institution accredited by _____

School/Institution Website _____ School Mailing Address _____
Street Address

Street Address City Province/State Postal/Zip Code Country

Telephone _____
Country Code City Code Number

I have known the Nominee for _____ years in my capacity as _____. I have served in this capacity for _____ years. The number of students in graduating class or current year of college study is _____. The Nominee will rank in the top _____ % of the senior secondary graduating class or in the current year of college study.

Please candidly answer the following questions in the space provided, or attach a **one-page reference letter on school letterhead** if the space is insufficient. If a letter is longer than one page, the additional pages will be discarded.

a) Comment on the Nominee's career goals and/or their overall sense of future direction, their self-confidence, initiative, independence, perseverance, ability to adapt to change, leadership abilities and communication skills.

b) Provide information on the Nominee's involvement in extra-curricular, volunteer and community activities:

c) Do you feel that the Nominee is academically prepared, and possesses the maturity and emotional stability to successfully adapt to the academic and social environment of a **large North American University**? Explain.

DECLARATION:

I, _____ (nominator's name), certify that I have read the information provided by the Nominee and their parents or guardians on this form. To the best of my knowledge, the information and documentation provided is true, complete and accurate, and the essays represent the Nominee's original work.

Signature of Nominator

Date

Completed packages must be sent and postmarked by December 1, 2019.



PLEASE PRINT LEGIBLY IN INK OR TYPE

NAME OF NOMINEE _____
Legal Surname/ Last Name Legal First Name Legal Middle Name(s) UBC Student Number

2.2 TEACHER'S/INSTRUCTOR'S ACADEMIC REFERENCE I

Title _____ First Name _____ Last Name _____
(Mr/Mrs/Ms/Dr, etc)
Position _____ Signature _____
Work Email _____ Date _____
School/Institution Name _____ School/Institution accredited by _____
School/Institution Website _____ School Mailing Address _____
Street Address

Street Address City Province/State Postal/Zip Code Country
Telephone _____
Country Code City Code Number

Subject(s) Taught _____

Number of years I have been teaching _____ Number of students I have taught in my career _____

I have known the Nominee for _____ years. The Nominee is in the top _____ % of my teaching career.

Please candidly answer the following questions in the space provided or attach a **one-page reference letter on school letterhead** if the space is insufficient. If a letter is longer than one page, the additional pages will be discarded.

- a) Comment on the Nominee’s academic performance including their motivation, capacity for intellectual and social leadership, independence, creativity, ability to take initiative, perseverance, potential for success in a large North American university, and any extraordinary competence or talent that you have observed:

- b) Provide information on the Nominee’s involvement in extra-curricular, volunteer and community activities:

Please return this form to your school’s nominating Guidance Counsellor or Academic Advisor.

Completed packages must be sent and postmarked by December 1, 2019.

Questions? Contact us at international.awards@ubc.ca | tel: 1.604.822.8999



PLEASE PRINT LEGIBLY IN INK OR TYPE

NAME OF NOMINEE _____
Legal Surname/ Last Name Legal First Given Name Legal Middle Name(s) UBC Student Number

2.3 TEACHER’S/INSTRUCTOR’S ACADEMIC REFERENCE II

Title _____ First Name _____ Last Name _____
(Mr/Mrs/Ms/Dr, etc)

Position _____ Signature _____

Work Email _____ Date _____

School/Institution Name _____ School/Institution accredited by _____

School/Institution Website _____ School Mailing Address _____
Street Address

Street Address City Province/State Postal/Zip Code Country

Telephone _____
Country Code City Code Number

Subject(s) Taught _____

Number of years I have been teaching _____ Number of students I have taught in my career _____

I have known the Nominee for _____ years. The Nominee is in the top _____ % of my teaching career.

Please candidly answer the following questions in the space provided or attach a **one-page reference letter on school letterhead** if the space provided is insufficient. If a letter is longer than one page, the additional pages will be discarded.

a) Comment on the Nominee’s academic performance including their motivation, capacity for intellectual and social leadership, independence, creativity, ability to take initiative, perseverance, potential for success in a large North American university, and any extraordinary competence or talent that you have observed:

b) Provide information on the Nominee’s involvement in extra-curricular, volunteer and community activities:

Please return this form to your school’s nominating Guidance Counsellor or Academic Advisor.

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SECTION 3: NOMINEE’S FINANCIAL INFORMATION

3.1 INCOME AND EXPENSES

Present exchange rate of my country’s currency to the Canadian dollar (CAD) _____ (To convert currencies visit www.xe.com/ucc)

Parent 1/Guardian name _____ Age _____

Parent 1/Guardian occupation _____ Employer _____

Parent 2/Guardian name _____ Age _____

Parent 2/Guardian occupation _____ Employer _____

Parents’ marital status: Married Separated/divorced* Other _____

*If your parents are separated or divorced, your noncustodial parent must also submit a financial statement and their most recent tax return. Has either parent remarried? Custodial parent Noncustodial parent Both

REPORT IN CANADIAN DOLLARS

SOURCES OF ANNUAL INCOME BEFORE TAXES	ANTICIPATED INCOME FOR 2019 (January – December 2019)
Parent 1’s Gross Earnings	\$
Parent 2’s Gross Earnings	\$
Pension	\$
Interest/Dividends/Annuity	\$
Rental income	\$
Income from family business	\$
Other Income (Specify):	\$
TOTAL INCOME [A]:	\$ [A]

LIST OF FAMILY EXPENSES	ANTICIPATED EXPENSES FOR 2019
Rent or mortgage payments	\$
Food	\$
Utilities (electricity, water, gas, phone, wifi, cable, etc.)	\$
Clothing and household necessities	\$
Education	\$
Medical expenses	\$
Insurance (home/life/etc)	\$
Auto and/or other transportation costs	\$
Entertainment and vacations	\$
Taxes	\$
Other Expenses (Specify):	\$
TOTAL EXPENSES [B]:	\$ [B]
NET INCOME = [A] LESS [B]	\$

3.2 FAMILY WEALTH/ASSETS: Please indicate your family’s total wealth below including the value of assets such as property, buildings, investments (stocks, bonds), savings, pensions, etc. Please report in Canadian dollar equivalent.

ASSETS	PRESENT VALUE	AMOUNT OWED
Family home:	\$	\$
Land and buildings (other than home)	\$	\$
Business	\$	\$
Cash/savings	\$	\$
Investments (stocks, bonds, etc)	\$	\$
Retirement savings	\$	\$
Other (Specify):	\$	\$
TOTAL	\$	\$

Completed packages must be sent and postmarked by December 1, 2019.



3.3 How many dependents, including yourself, are or will be in school or university/college during 2019-2020 and the following four years? List details. Attach an additional page if needed.

	Nominee	Dependent 1	Dependent 2	Dependent 3
Name and age				
School/University/College Name, City, Country				
Grade/Form/Year Level				
Annual Cost of Attendance (2019-2020)	\$	\$	\$	\$
Amount paid by family	\$	\$	\$	\$
Amount of scholarship provided by the school/university/college	\$	\$	\$	\$
Amount provided by other sources – loans, grants, other relatives, friends, etc. Explain.	\$	\$	\$	\$
Start and end dates for school/ university/ college academic year (mm/yy to mm/yy)				

How many persons, including the nominee, are dependent on the family's income? _____ What is their relationship to you? (father, mother, grandfather, grandmother, etc.) _____

3.4 Describe any special circumstances that you think UBC should take into account when assessing your level of financial need and the amount of support your family can provide (attach a separate page if space is insufficient)

3.5 ESTIMATE OF COSTS

Vancouver Campus – Approximate Educational Costs (CAD) for 2020-2021 (September – April)

Faculty/School	Applied Science (Engineering)	Arts	Vancouver School of Economics	Forestry	School of Kinesiology	Land & Food Systems	Sauder School of Business (Commerce)	Science
Degree	BASc	BA / BFA/ BMS	BIE	BSCN/ BSc with specialty	BKIN	BSFN / BSc with specialty	BCom	BSc
Credits (1 st year full course-load)	38	30	30	30	30	31	30	30
Total Program Credits	152	120	120	121/129	120	122	121	120
Per credit Tuition 2019-2020**	\$1,321.18	\$1,268.39	\$1,534.38	\$1,306.58	\$1,306.58	\$1,306.58	\$1,641.24	\$1,306.58
Tuition Fees	\$50,205	\$38,052	\$46,031	\$41,811	\$39,197	\$41,811	\$49,237	\$39,197
Student Fees † (2019 costs)	\$1,415	\$1,225	\$1,225	\$1,230	\$1,230	\$1,230	\$2,005	\$1,225
Text books & supplies	\$1,300	\$1,700	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300
Estimated Living Costs ‡	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000
TOTAL ESTIMATED COSTS	\$69,920	\$57,975	\$65,555	\$61,340	\$58,725	\$61,340	\$69,540	\$58,720

† Student fees include undergraduate society fees, extended health/dental insurance, iMed (temporary insurance), and U-Pass (local transit pass)

‡ Estimated living costs include room and board, personal expenses, annual round-trip airfare

** International student tuition fees are set by UBC's Board of Governors, and are subject to an annual review. The 2020-2021 tuition fees have not yet been determined.

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Questions? Contact us at international.awards@ubc.ca | tel: 1.604.822.8999



Costs NOT included in financial-need estimate

Some costs are not included in the calculation of financial need for the KMILOT Award. However, these are costs that you and your family need to consider when planning your budget for study in Canada. They include:

- your travel costs to Canada the first time;
- fees for a Canadian Study Permit (visa);
- any medical clearances (examination or certificate fees) that may be required by Canadian immigration;
- cost of living while staying in Canada during the summer months instead of returning home;
- registration fee for the Language Proficiency Index (LPI) test, if you are required to take it.

3.6 SOURCES OF FINANCIAL SUPPORT

Indicate below the expected amount of annual support for each year of your degree program toward your educational costs from all sources. Do NOT list other awards or scholarships from UBC. UBC scholarships cannot be combined; only one UBC scholarship or award can be held at any one time.

SOURCES OF SUPPORT	SUPPORT FOR 2020-2021 (\$ CAD)	SUPPORT FOR FUTURE YEARS		
		Projected support 2021-2022 (CAD)	Projected support 2022-2023 (CAD)	Projected support 2023-2024 (CAD)
Family savings or earnings	\$	\$	\$	\$
Family income from investments, rental property, etc.	\$	\$	\$	\$
Loan or grant from government or agency	\$	\$	\$	\$
Other (funding from relatives, friends, scholarship, etc. Specify)	\$	\$	\$	\$
Total sources of support	\$	\$	\$	\$

Carry this amount ↑
forward to section 3.8

3.6.1 Do you have a source of emergency funds once you arrive in Canada? Yes No
If YES, name source _____ Amount available \$ _____ CAD

3.6.2 Do you plan to remain in Canada during the summer? Yes No
If YES, do you plan to attend summer school? Yes No
Name source(s) and amount of support available to you during the summer:
Source(s) _____ Amount \$ _____ CAD

3.7 DOCUMENTATION OF INCOME AND ASSETS

Please provide **two** of the following types of documentation to verify your family income and assets as listed in **Section 3.1**. Such documentation should include the name of the bank or agency or employer, with official stamps and signatures, and date. Please indicate the type of documentation you are sending:

- Most recent Income Tax return(s) of parent(s)
- Statement of annual salary from parent(s)' employer(s)
- If a US citizen applying from the US, a copy of your FAFSA report is required.
- Statement/letter from a bank or other financial institution listing all accounts (current, chequing, investment account, etc.) and account balances. If sending bank statements, provide a maximum of the last 3 months.

If the financial documents are not in English or French, an English translation is required.

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3.8 DECLARATION OF FINANCIAL NEED

To determine your level of financial need, UBC will look at the costs of your program as estimated in **Section 3.5** in relation to the contribution you and your family can make towards these costs (estimated in **Section 3.6**). Please calculate your net total financial need below:

Costs of your program as estimated in Section 3.5	\$	CAD
Minus total support available as estimated in Section 3.6	– \$	CAD
Total amount of financial assistance needed for 2020-2021	\$	CAD

NOMINEE

I, _____ (Nominee’s name) hereby declare that I am not able to pursue post-secondary studies at UBC without receiving the level of financial assistance indicated above. I further certify that the statements given by me in this form are true, complete and accurate. Documentation has been attached to support my claim.

Signature of Nominee

Date

PARENT OR GUARDIAN

I, _____ (parent or guardian name), certify that I have read the information provided by the Nominee on this form, that to the best of my knowledge, it is a true, complete and accurate statement. I further certify that the funds that I have identified as assured and projected are available and will be provided as indicated. **I understand that providing any false or misleading information may be result in the cancellation of this nomination or any scholarship made.** I have attached documentation to support my claim.

Signature of Parent or Guardian

Date

Completed packages must be sent and postmarked by December 1, 2019.