

# 2019 SPRING SEMESTER INU Online Application Guide for International Students

## 1. [New applicant] Click!



수험번호 Application Number	Login
생년월일(YYYY-MM-DD) Date of birth	
수험번호찾기 Find your Application Number	
신규지원 New applicant	

## 2. Language Choice

- ① [영어 English] Click
- ② [확인 Confirm] Click

INCHEON NATIONAL UNIVERSITY  
외국인원서접수 Online Application Form

수험번호 Application Number  
생년월일(YYYY-MM-DD) Date of birth  
수험번호찾기 Find your Application Number

Login

신규지원 New applicant

언어 선택 Language Choice

언어 선택 Language Choice

언어 Language

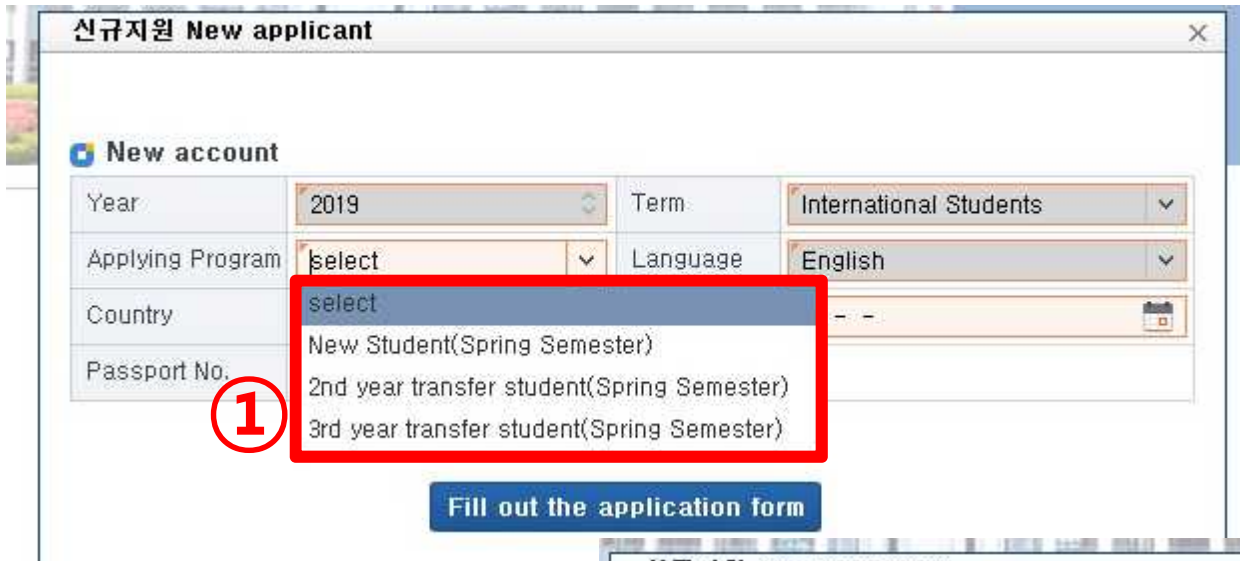
한국어(중국어) Korean(Chinese)  
한국어(중국어) Korean(Chinese)  
영어 English

확인 Confirm

/subview.do?id=ipsi\_040200000000

### 3. New account

- ① **Applying Program** Click : Choose "New Student(Spring semester)" / "2<sup>nd</sup>year OR 3<sup>rd</sup>year transfer student(Spring Semester)"
- ② Click your Country and fill out "Date of Birth" and "Passport No."
- ③ Click "Fill out the application form"



The screenshot shows a web form titled "신규지원 New applicant". Under the "New account" section, there are several input fields. A red box highlights the "Applying Program" dropdown menu, which is open to show three options: "New Student(Spring Semester)", "2nd year transfer student(Spring Semester)", and "3rd year transfer student(Spring Semester)". A red circle with the number "1" is placed next to the dropdown. Below the form, a blue button labeled "Fill out the application form" is visible.

Year	2019	Term	International Students
Applying Program	select	Language	English
Country	select		--
Passport No.			



The screenshot shows the same "신규지원 New applicant" form. A red box highlights the "Country" dropdown menu (set to "UNITED STATES"), the "Date of Birth" field (set to "1999-09-08 수"), and the "Passport No." field (set to "A000000"). A red circle with the number "2" is placed next to the Country field. Below the form, a blue button labeled "Fill out the application form" is visible.

Year	2019	Term	International Students
Applying Program	New Student(Spring S	Language	English
Country	UNITED STATES	Date of Birth	1999-09-08 수
Passport No.	A000000		

## 4. Agreement to the Terms and Conditions

- ① Check the details and after click the "Yes"
- ② No 1. Agreement of collecting and using of personal information  
: **Required Policy** - Click "YES"

**약관 동의**

Agreement to the Terms and Conditions

Title: [Admissions for International Students]Personal Information Collection and Usage Agreement

Terms and conditions: INU values the protection and privacy of the applicant's personal information in accordance with the related law, the Personal Information Protection Act. Please carefully read the information below and mark ✓ on the  whether or not you agree with the personal information collection and usage.  
(Basis : Article 24-1-1, the Personal Information Protection Act. and Higher Education Act, Enforcement Ordinance, Article 73: Handling of Identification Information)

※ Do you fully understand the above and agree to the terms and conditions?(Required)  YES  NO 1

Accept Privacy Policy

No	Policy Name	Policy Name
1	Agreement of collecting and using of personal information	Agreement of collecting and using of personal information[1]
2	Agreement of collecting and using of personal information	
3	Agreement of collecting and using of personal information	
4	Agreement of providing personal information to third party[	
5	Agreement of providing personal information to third party[	
6	Agreement of providing personal information to third party[	

Purpose of Personal Information Collection and Usage	Items to be collected	Period
Admissions procedure of International Students	<b>Passport No, Alien Registration Number, Name, Nationality, Application Type, Current address, Contact information, E-mail address, Academic background &amp; records, Korean(Or English) language proficiency, Account Number, Gender, photo etc.</b>	<b>10 years</b>

※ Have you fully understood the above and agreed to provide the information?  YES  NO 2

## 4. Agreement to the Terms and Conditions

- ① Check No. 2~6 Policies details and select "YES" OR "NO"
- ② Click [Agree] and Click "Yes" in the pop-up

약관 동의

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**Agreement to the Terms and Conditions**

Title: [Admissions for International Students]Personal Information Collection and Usage Agreement

Terms and conditions: INU values the protection and privacy of the applicant's personal information in accordance with the related law, the Personal Information Protection Act. Please carefully read the information below and mark ✓ on the  whether or not you agree with the personal information collection and usage.  
  
(Basis : Article 24-1-1, the Personal Information Protection Act, and Higher Education Act, Enforcement Ordinance, Article 73: Handling of Identification Information)

☒ Do you fully understand the above and agree to the terms and conditions?(Required)  YES  NO

**Accept Privacy Policy**

No	Policy Name	Items to be collected	Period
1	Agreement of collecting and using of personal info		
2	Agreement of collecting and using of personal info		
3	Agreement of collecting and using of personal info		
4	Agreement of providing personal information to third party		
5	Agreement of providing personal information to third party		
6	Agreement of providing personal information to third party		

Admissions procedure of International Students

Items to be collected: **Passport No, Alien Registration Number, Name, Nationality, Application Type, Current address, Contact information, E-mail address, Academic background & records, Korean(Or English) language proficiency, Account Number, Gender, photo etc.**

Period: **10 years**

☒ Have you fully understood the above and agreed to provide the information?  YES  NO

Agree Close

## 5. Application Form (Personal Information)

\* Must fill out Orange Box

- ① Choose Applying Department /major
- ② Fill out the Personal info. (Name, Date of Birth, Nationality, Passport No., Cell Phone, Korean Alien Reg. NO.)
  - \* If the applicant has an alien registration number, write it down correctly. If the applicant does not have alien registration number, write as follows.
  - Ex) A male (female) student who was born in May 15, 1992: 920515-5999999 (6999999)
- ③ Click "Photo" to upload the Photo file
- ④ Address
  - Residence in Korea : Select "domestic" → Click → Find the details of Address
  - Overseas resident : Select "International" → Fill out Enter Country, City, Post Code, Mailing address

원서작성

INTERNATIONAL STUDENT

USER GUIDE

①
Delete
Save

PERSONAL INFORMATION	Application No.	Applying Program	New Student(Spring Sem) ▼	Applying department/major
Name (Korean)		Name (English)	Alba Morales	Name(Chinese)
② Gender	Female ▼	Date of Birth	1999-09-08	<div style="border: 2px solid red; padding: 5px;">                     Select ▼                      School of Construction Environmental Engineering                      Dept. of Urban Engineering                      Division of Architecture &amp; Urban Design                      Division of Life Sciences                      Division of Bioengineering                      Korean Trade &amp; Commerce                 </div>
Nationality	UNITED STATES ▼	Passport No.	A000000	
Cell Phone	+1-5730213331	Email	alba@hotmail.com	
Home Phone		Korean Alien Reg. No.	990908-2*****	
	Country	UNITED STATES ▼	City	New York
	Postal Code	10013	Mailing Address	101 15th Ave.
④ Mailing Address	<input type="radio"/> domestic <input checked="" type="radio"/> International		address in Korea: 10013  101 15th Ave.	

③

Photo

## 5. Application Form (Academic Qualification for New and Transfer student)

\* Must fill out Orange Box

### ① New Student and Transfer student – Information of High school abroad

★ Have to fill out the information same as the documents submitted to Admissions Office.

- Fill out High School Name, Address, Website, Phone Number, Entrance date, Graduation Date
- Please enter Phone number included the Area Code (Ex) USA+1-2129986471

①

NEW STUDENT AND TRANSFER STUDENT ACADEMIC QUALIFICATION						
			<input checked="" type="radio"/> domestic <input checked="" type="radio"/> International			
High School in Korean	<input type="text"/>		High School in English	<input type="text" value="New York High School"/>	High School in Chinese	<input type="text"/>
Mailing Address	Country	<input type="text" value="UNITED STATES"/>	City	<input type="text" value="New York"/>		
	Postal Code	<input type="text" value="10013"/>	Mailing Address	<input type="text" value="161 6th Ave"/>		
Email	<input type="text" value="info@nyhs.com"/>		Website	<input type="text" value="www.nyhs.com"/>	Phone Number	<input type="text" value="+1-2129986471"/>
Entrance Date	<input type="text" value="2014-09-01"/>		Graduation Date	<input type="text" value="2017-08-30"/>		

## 5. Application Form (Academic Qualification for Transfer student)

\* Must fill out Orange Box

### ① Transfer student – Information of University

★ Have to fill out the information same as the documents submitted to Admissions Office.

- Fill out University Name, Postal Code, Address, Website, Phone Number, Entrance date, GPA
- -Please enter Phone number included the Area Code (Ex) Japan +81-123-4567

TRANSFER STUDENT ACADEMIC QUALIFI					
University in Korean	<input type="text"/>	University in English	<input style="border: 1px solid orange;" type="text" value="University"/>	University in Chinese	<input type="text"/>
Major	<input style="border: 1px solid orange;" type="text" value="Physics"/>				
Mailing Address	Country	<input style="width: 50px;" type="text" value="UNITED STATES"/>	City	<input style="border: 1px solid orange;" type="text" value="New York"/>	
	Postal Code	<input style="width: 50px;" type="text" value="1230"/>	Mailing Address	<input style="border: 1px solid orange;" type="text" value="street"/>	
Email	<input type="text"/>	Website	<input type="text" value="www.ak.edu"/>	Phone Number	<input style="border: 1px solid orange;" type="text" value="+1234567"/>
Status	<input style="width: 50px;" type="text" value="Attending"/>	Entrance Date	<input style="width: 50px;" type="text" value="2016-05-01"/>	Graduation Date	<input style="width: 50px;" type="text" value="- -"/>
Earned Credits	<input type="text"/>	GPA	<input style="width: 20px;" type="text" value="8"/>	/	<input style="width: 20px;" type="text" value="10"/> based on perfect score

## 5. Application Form (FAMILY INFO)

\* Must fill out Orange Box

### ① Contact Information of Parents

- Fill out Father's and Mother's Name in English, Nationality, Home Phone

### ② Language Proficiency (Select One option)

**Option 1. Korean** – TOPIK score : Choose your level

If you want to take "INU Korean Language Test ": select " INU Test"


**Option 2. English** – Korean Trade & Commerce Major ONLY

**Option 3. Scheduled Test** – Select the TEST will be taken and mark the Scheduled Test date. (Must submit the Certificate of Language Proficiency by Feb.20.2019. If applicant live out of Korea, he/she must submit by Jan.31.2019)

⇒ For Merit-based Scholarship, you must submit your Language Proficiency Certificate by Dec. 28. 2018.

FAMILY INFO		Name	Nationality	Home Phone
①	Father	Pedro Morales	UNITED STATES	+1-5730212202
	Mother	Chica Morales	UNITED STATES	+1-5731233331

LANGUAGE PROFICIENCY TEST RESULTS										
②	KOREAN	TOPIK	Select	INU Korean Language Course Level 4 or above		<input type="checkbox"/>	INU Test	<input type="checkbox"/>	Exemption	<input type="checkbox"/>
	ENGLISH	IBT		TOEIC		IELTS	6.5	PETS		Exemption
	Scheduled Test	Test			Scheduled Test Date	-- -- 				

## 5. Application Form (INTERVIEW PLACE)

\* Must fill out Orange Box

### ① Select the Interview Place

- Korea Resident : Select "INU campus "
- Resident in China : Select the city in China
- Applicants who reside outside of Korea may apply for the online interview.

In this case, please write your **SKYPE ID**.

### ② If you have a recommender institution and experience in studying in INU Language Center

### ③ Click "SAVE" on the top of the Application Form

## 4. Application Form (Educational Background)

\* Must fill out Orange Box



★ You can continue after filling out and saving the all required information above.

① Click “Add” , upload the information of “Educational Background”

② Elementary, Middle, High School and University(College, ONLY Transfer Student) :

Name, Country, Entrance Date, Graduation Date, Completed years, Semester System

- If you graduated same School for Elementary, Middle and High School, please fill out the each educational background and each name of school.

②

EDUCATIONAL BACKGROUND									
<input type="checkbox"/>	Status	Educational Background	School	Country	Entrance Date	Graduation Date	Completed years	Semester System	
<input type="checkbox"/>		elementary school	St. Martin Schoc	UNITED STA	2006-09-01	2010-08-30	4	2 SEMESTERS	
<input type="checkbox"/>		middle school	St. Martin Schoc	UNITED STA	2010-09-01	2014-07-30	4	2 SEMESTERS	
<input type="checkbox"/>		high school	New York High S	UNITED STA	2014-09-01	2017-08-30	3	2 SEMESTERS	

①      ③

\* You may fill out the Online application form from Oct. 17. 2018 (Korean time).

\* You must submit the Online application form until Nov. 9. 2018 5 pm (Korean time).

## 5. Application Form (Print out, SAMPLE)

★ When you SAVE your application, you can print your application as a SAMPLE to check what you filled out before submitting your application.

- Before you submit it, you can print and check only Sample version. (NOT finished submission.)

**PERSONAL INFORMATION** Application No. 997301002

NAME(Korean)		Name(English)	KIM
Gender	Female	Date of Birth	2000-05-01
Nationality	UNITED STATES	Passport #	M00000000
Cell Phone	+10204553	Email	admission@inu.ac.kr
Home Phone		Korean Alien Reg. #	0005016
Country	UNITED STATES	City	NewYork
Mailing Address	street	Postal Code	1203

**NEW STUDENT ACADEMIC QUALIFICATIONS**

High School	Korean	English	High School
Country	UNITED STATES		
Address	1230 street		
Email		Phone	+123453602
Entrance Date	2013-05-02	Graduation Date	2018-07-25

**TRANSFER STUDENT ACADEMIC QUALIFICATIONS**

University	Korean	English	University
Country	UNITED STATES	Major	Physics
Address	1230 street	Phone	+1234567
Email		Status	Attending
Entrance Date	2016-05-01	Graduation/Completion Date	
Earned Credits		GPA	8/10

**FAMILY INFO**

	Name	Nationality	Contact Phone
Father	KIM	UNITED STATES	
Mother	KIM	UNITED STATES	

**LANGUAGE PROFICIENCY TEST RESULTS**

## 6. SUMBIT the Application

CLICK the  button to finish the application submission.

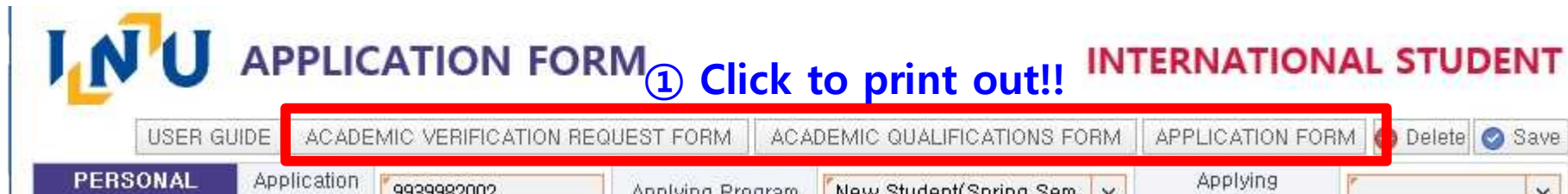
★ No changes allowed after clicking the SUBMIT button.

★ You can submit from Nov. 2 to Nov. 9 5pm(Korean Time)

## 7. Print out the application form (3 pages)

(Please print out 3 required documents and sign each forms to submit via registered mail or in person with other required documents to Admissions Office.)

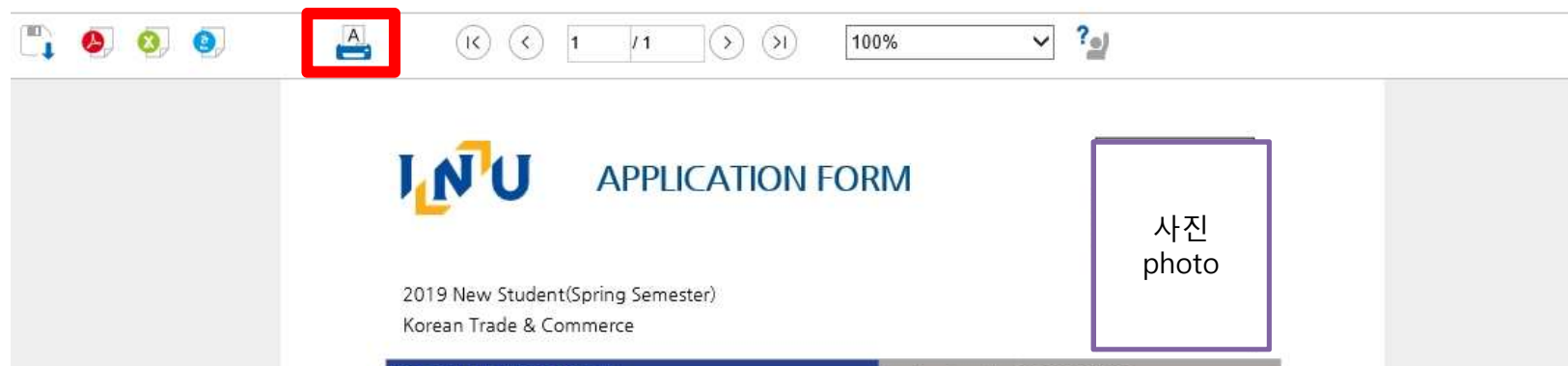
- 1) Application Form
- 2) Academic Qualification Form
- 3) Letter of Consent



### ② Choose Language



### ③ Print Out





## 국립 인천대학교 입학관리과 연락처 Incheon National University, Admissions Office

- 주소: (22012) 인천광역시 연수구 아카데미로 119(송도동) 1호관 101호 인천대학교 입학관리과
- Address : (22012) Incheon National University, Admissions Office (Bldg. No.1), 101 Academy-ro 119, Yeonsu-gu, Incheon, Korea
  
- 연락처 ☎ (032) 835-9281 / 9855~6
- Contact : ☎ +82-32-835-9281 / 9855~6
  
- E-mail : [admission@inu.ac.kr](mailto:admission@inu.ac.kr)
- Website ▷ <http://www.inu.ac.kr> ▷ <http://admission.inu.ac.kr>