

S E O U L

N A T I O N A L

U N I V E R S I T Y

서 울 대 학 교

# 2018<sup>Fall</sup> Graduate

| Admissions Guide for  
International Students |

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## APPLICATION FORMS

Available on the SNU website > <http://admission.snu.ac.kr> (Korean)  
> <http://en.snu.ac.kr/apply/info> (English)

[Form 1] Application for Admissions

[Form 2] Personal Statement & Study Plan

[Form 3] Recommendation

[Form 4] Financial Certification

# 01/ Welcome to SNU International Admissions

Thank you for your interest in Seoul National University. Our programs are among the most prestigious in Korea, and we are globally recognized for producing reputable leaders and scholars in their respective fields. Students will discover a dedication to achieving a high standard in both education and research, in addition to a wealth of resources for career aspirations, here at SNU.

The University welcomes students from a variety of backgrounds and recognizes that international students provide diverse perspectives and contribute to a dynamic learning atmosphere.

International admission is offered for graduate programs in 16 colleges and 10 professional schools. For each academic year, SNU offers admissions for both spring and fall intakes. All International Admissions are categorized into either; International Admissions I(Both applicant and his/her parents are not citizens of Korea), or International Admissions II(for Korean origin/foreign students who have received their entire course of education outside of Korea).

- This Admissions Guide for graduate applicants that provides information regarding application process, application eligibility and admissions criteria.
- For further information about application process and admissions, please make an inquiry to our staff via the following contact information.



## Office of Admissions

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### Website

SNU Portal	<a href="http://www.snu.ac.kr">http://www.snu.ac.kr</a> (Korean)	<a href="http://en.snu.ac.kr">http://en.snu.ac.kr</a> (English)
SNU Admissions (Korean)	<a href="http://admission.snu.ac.kr">http://admission.snu.ac.kr</a>	
SNU Admissions (English)	<a href="http://en.snu.ac.kr/apply/info">http://en.snu.ac.kr/apply/info</a>	

**Telephone** +82-2-880-6971

**Fax** +82-2-873-5021

**Email** [snuadmit@snu.ac.kr](mailto:snuadmit@snu.ac.kr)

### Mailing Address

#08826 Office of Admissions, Seoul National University

1 Gwanak-ro, Gwanak-gu, Seoul 08826 KOREA

**Office Hours** Weekdays 9 am ~ 6 pm(Lunch break 12 pm ~ 1 pm)

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## 02/ Admissions Type

- **International Admission I** : Both applicant and his/her parents are not citizens of Korea.
- **International Admission II** : Applicant (Korean origin/foreigner) who received his/her entire course of education outside of Korea from elementary school to undergraduate.
  - ❖ Also North Korean refugees who attained their entire course of education from elementary school to undergraduate in the Northern area of Military Demarcation Line or a foreign country.

## 03/ Admissions Timeline

	Step	Timeline
1	Online Application (❖)	<p><b>February 19 (Mon), 2018 ~ March 22 (Thu), 2018</b> (by 18:00, Korean standard time)</p> <ul style="list-style-type: none"> <li>• Click 'Apply online for Graduate' and create an account at the online application website during the specified period. <a href="http://en.snu.ac.kr/apply/info/">SNU Admissions</a> <a href="http://en.snu.ac.kr/apply/info/">http://en.snu.ac.kr/apply/info/</a></li> <li>• Entrance to the program starts in September 2018</li> </ul>
2	Submission of Documents	<p>Submission of the application materials (except Recommendation Letters) <b>February 19 (Mon), 2018 ~ March 23 (Fri), 2018</b> (by 18:00, Korean standard time)</p> <ul style="list-style-type: none"> <li>• Send by post or visit in person</li> <li>• After completing the online application, the required documents should arrive at the SNU Office of Admissions by the designated deadline.</li> <li>• Please refer to pages 5-6 for the list of required documents to be submitted.</li> <li>❖ The venue for document submission is expected to be very crowded, as the deadline for submission is approaching. You are advised to submit your documents at your earliest convenience.</li> </ul>
		<p>Online submission of Recommendation Letters <b>February 19 (Mon), 2018 ~ March 30 (Fri), 2018</b> (by 18:00, Korean standard time)</p> <ul style="list-style-type: none"> <li>• Accessible via application website after completing online application procedures (Check page 8 for information regarding document submission)</li> </ul>
3	Announcement of Admissions Decision	<p><b>June 8 (Fri), 2018</b></p> <ul style="list-style-type: none"> <li>• Results will be posted on the SNU website. <a href="http://admission.snu.ac.kr">Korean</a> <a href="http://admission.snu.ac.kr">http://admission.snu.ac.kr</a> <a href="http://en.snu.ac.kr/apply/info">English</a> <a href="http://en.snu.ac.kr/apply/info">http://en.snu.ac.kr/apply/info</a></li> <li>• Application number and date of birth will be required for verification.</li> </ul>
4	Registration	<p><b>August 2018 (TBA)</b></p> <ul style="list-style-type: none"> <li>• Applicants are advised to read through 'Reference Guide for New International Students' for further details regarding registration process.</li> </ul>
5	Korean Proficiency Test among the admitted students	<p><b>August 2018 (TBA)</b></p> <ul style="list-style-type: none"> <li>• The above mentioned SNU website in No.3 will indicate those who are required to take the Korean Proficiency Test on the admission result announcement screen.</li> </ul>

The scheduled dates above are subject to change. Please make sure to check for any changes announced on our website.

### ❖ For those who do not have any means of internet access

The online application period for the Fall 2018 intake is held from **February 19 (Mon), 2018 to March 22 (Thu), 2018**. If an applicant has no means to apply online during the designated period, the applicant may submit his/her application materials including letters of recommendation via post or in person. In such case, **please make sure that the application fee (bank draft USD 85) is included in the application packet**. The application packet must arrive before the deadline (**18:00, March 22 (Thu), 2018**). Otherwise, the submission will not be accepted

## 04/ Programs for Admission

- Please refer to the [Appendix 1](#) on page 14 for the programs offered for Master's degree/ Combined Master's & Doctoral degree/ Doctoral degree.

## 05 Admissions Quota

- The quota for international admissions is not predetermined.

## 06/ Things You Should Know Before You Apply

### Eligibility

- Applicants holding both Korean and other foreign citizenship are not eligible for International Admission I.
- International Admission II applicants should note that SNU does not acknowledge international schools located in Korea as foreign schools.
- For International Admission II, the Certificate of Entry and Exit in Korea must contain complete records from the applicant's date of birth to the date of Certificate issuance. Should there be any missing information, other supporting documents (e.g. transcripts, graduation certificates, etc.) corresponding to the missing period must be submitted.
- For International Admission II, if the applicant has had any modifications to his/her personal information (e.g. being naturalized as a foreign citizen, a name change, issuance of a new passport etc.), he/she must submit complete records of entry and exit from birth to the present, including those records prior to the applicable change.
- North Korean refugees who attained their entire course of education from elementary school to undergraduate in North Korea will be eligible to apply via International Admission II, so long as he/she can submit following documents :
  - From primary school to high school : 「Certificate of Degree Acknowledgement」 issued by municipal or provincial office of education
  - College Education(Undergraduate) : 「Official Note of Degree Acknowledgement」 issued under authority of the Minister of Education

### Application Process

- Applicants should make sure they input the correct personal information, when completing the online application process. In principle, any modification and/or cancellation is not allowed after completion of the application.
- Applicants are fully responsible for any disadvantage they may occur due to errors and/or omissions in the information provided in the application.
- Applicants are not permitted to apply through a cross application approach, and will be disqualified from admission if found doing so. Cross-application occurs when an applicant is given more than one application number by submitting multiple applications. Submissions of multiple applications mean either applying to more than one graduate department/major or applying to both undergraduate and graduate program at once.
- Online application website is optimized in Internet Explorer. Connection through other browsers may occur errors.

## [ Submission of Documents ]

- Be sure to make and keep photocopies of all completed forms. Submitted documents become a property of SNU and therefore will not be returned to the applicants. Also the application fee is non refundable.
- Applicants who had transferred during their prior course of studies, must submit their full complete academic records from all of the applicable institutions including transcripts and certificate of graduation/attendance.
- Original documents should be submitted. However, should they be unavailable, copies must be authenticated by the university/institution that issued them or notarized by a public notary in the country where the document was originally produced.
- Documents which are not in English or Korean will not be accepted. In case of being written in any other foreign language, you must submit a notarized/certified translation (in English or Korean) completed by a public notary in the country where the document was originally produced.
- Please do not include any detailed information regarding your parents such as names or occupations in the personal statement, study plan and recommendation letters.
- Those applicants, having been admitted to SNU within last 5 years through the International Admissions and intending to apply for a Master's or Doctoral program, are exempt from submitting the following; Official certificates of graduation and transcripts from universities outside of Korea. Those who are exempt from submitting any of the above documents should submit the transcript and the Certificate of Attendance or Graduation at SNU instead.

## [ Others ]

- Admission once granted will be rescinded, if any false information or unfair practice for admission were involved in the process. This applies even after a student is enrolled at SNU.
- The admissions staff reserves the right to require additional documents from the applicants, should there be any need to clarify the eligibility or to verify the authenticity of the submitted materials.
- SNU does not disclose information related to admissions decisions.
- All of the submitted documents cannot be returned and in most cases, the application fee is not refundable. However, exceptions may be made in such circumstances as those caused by the university's fault, natural disasters, etc. In such cases, an internal review process will take place to determine the refundable amount.

# [ 07/ Admissions Eligibility and Requirements ]

- International applicants must meet the admissions eligibility of either International Admission I or II by August 31, 2018. (Nationality/citizenship status must be met by the application deadline.)
- Considering the particularities of admissions for international students, admissions eligibility status of any ambiguous case is to be decided by the Committee at the Office of Admissions through the internal process.
- Combined Master's/Doctoral Program requires completion of the combined Master's and Doctoral degree course. Those who wish to apply for this program must select "Combined Master's/Doctoral Program" during the online application.

## [ International Admission I ]

### 1. Eligibility

→ Both the applicant and his/her parents are not citizens of Korea:

#### A. Master's / Combined Master's & Doctoral program

Applicants must hold, or expect to hold in prior to entering SNU, a bachelor's degree or its equivalent (or higher) degree from an accredited college or university

#### B. Doctoral program

Applicants must hold, or expect to hold in prior to entering SNU, a master's degree or its equivalent (or higher) degree from an accredited college or university

### 2. Required Documents

Required Documents and Notes (See p.8~10 for details)		Degree Course	
		A	B
1	<b>Application Form</b> [Form 1] <ul style="list-style-type: none"> <li>Complete on the online application</li> <li>Your name should match the name on your passport or other official certificate of nationality</li> </ul>	○	○
2	<b>Personal Statement and Study Plan</b> [Form 2] <ul style="list-style-type: none"> <li>Fill out this portion on the online application</li> <li>If applicable, please fill out the field of study referring to the webpage of your desired major.</li> <li>* Applicant for Department of Korean Language and Literatures/Korean History/Asian History, College of Humanities should submit it in Korean only.</li> </ul>	○	○
3	<b>Two Letters of Recommendation</b> [Form 3] from two different professors. <ul style="list-style-type: none"> <li>Submittable via the application webpage. Please refer to No.3 on page 8 for details</li> <li>Those who are not available to apply online can download the recommendation letter form from the official website of the Office of Admission first and send the letters via post later after filling out. Please have in mind that the recommendation letter should be sealed in an envelope signed or stamped by the recommender.</li> <li>* Sending by email is not accepted.</li> </ul>	○	○
4	<b>Official Bachelor's Transcript &amp; Degree or Graduation Certificate</b>	○	○
5	<b>Official Master's Transcript &amp; Degree or Graduation Certificate</b>	X	○
<b>NOTE</b> for No.4 & 5 stated above <ul style="list-style-type: none"> <li>If you are currently enrolled in a program, you should submit an official document that indicates your expected date of graduation</li> <li>Transcripts and certificates from universities in China MUST be accompanied by the verification from the China Academic Degree &amp; Graduate Education Development Center. (<a href="http://www.cdgd.edu.cn">http://www.cdgd.edu.cn</a>)</li> </ul>			
6	<b>A Copy of the Applicant's Passport</b>	○	○
7	<b>Copies of both parents' passports</b>	○	○
<b>NOTE</b> for No.6 & 7 stated above <ul style="list-style-type: none"> <li>If a copy of passport is not available, other supporting document may suffice as long as the document officially indicates the nationality. However, photocopies of identity card is unacceptable as a proof of nationality.</li> </ul>			
8	<b>Official document indicating parent-child relationship between the applicant and parents</b>	○	○
<b>NOTE</b> Applicant's Birth Certificate or Household Register proving the parent-child relationship			
9	Additional materials required to the applicants for programs in Fine Arts, Music, Music Education Major or Fine Arts Education Major (e.g. portfolio, photographs of works, recordings of performances, etc.)	○	○
<b>NOTE</b> Applicants applying for the College of Fine Arts or Music or Music Education Major or the Fine Arts Education Major must refer to the instructions provided on the College's website → For more details, please refer to p.10			
10	<b>Supplementary Materials</b> (e.g. essay, summary of thesis or etc.)	△	△
11	<b>Proof of Language (Korean or English) Proficiency</b> → For more details, please refer to p.10	○	○
12	<b>Agreement for Verification of Academic Record</b>	○	○
<b>NOTE</b> Upon the completion of all required online procedures, you must print out this form and sign your name on the Letter of Agreement portion. Do not fill out the 'Verification Report' portion. For those who are unavailable to apply online, it is permitted to omit the document.			

❖ [Form1] ~ [Form3] are downloadable at SNU website <http://en.snu.ac.kr> - ADMISSIONS

## [ International Admission II ]

### 1. Eligibility

→ He or she(Korean origin or Foreigner) received the entire course of education (from 1<sup>st</sup> grade of elementary school to undergraduate graduation) outside of Korea; Applicants who are applicable for International Admission I are strongly recommended to apply for International Admission I.

- Also North Korean refugees who attained their entire course of education from elementary school to undergraduate in the Northern area of Military Demarcation Line or a foreign country.

#### A. Master's / Combined Master's & Doctoral program

Applicants must hold, or expect to hold in prior to entering SNU, a bachelor's degree or its equivalent (or higher) degree from an accredited college or university

#### B. Doctoral program

Applicants must hold, or expect to hold in prior to entering SNU, a master's degree or its equivalent (or higher) degree from an accredited college or university

### 2. Required Documents

Required Documents and Notes (See p.8~10 for details)		Degree Course	
		A	B
1	<b>Application Form</b> [Form 1] • Complete on the online application • Your name should match the name on your passport or other official certificate of nationality	○	○
2	<b>Personal Statement and Study Plan</b> [Form 2] • Fill out this portion on the online application • If applicable, please fill out the field of study referring to the webpage of your desired major. * Applicant for Department of Korean Language and Literatures/Korean History/Asian History, College of Humanities should submit it in Korean only.	○	○
3	<b>Two Letters of Recommendation</b> [Form 3] from two different professors • Submittable via the application webpage. Please refer to No.3 on page 8 for details • Those who are not available to apply online can download the recommendation letter form from the official website of the Office of Admission first and send the letters via post later after filling out. Please have in mind that the recommendation letter should be sealed in an envelope signed or stamped by the recommender. * Sending by email is not accepted.	○	○
4	<b>Official Bachelor's Transcript &amp; Degree or Graduation Certificate</b>	○	○
5	<b>Official Master's Transcript &amp; Degree or Graduation Certificate</b>	X	○
<b>NOTE</b> for No.4 & 5 stated above • If you are currently enrolled in a program, you should submit an official document that indicates your expected date of graduation • Transcripts and Certificates from universities in China MUST be accompanied by the verification from the China Academic Degree & Graduate Education Development Center. ( <a href="http://www.cdgd.edu.cn">http://www.cdgd.edu.cn</a> )			
6	<b>A Copy of the Applicant's Passport</b>	○	○
7	<b>Certificate of Facts concerning the Entry &amp; Exit issued in Korea</b>	○	○
<b>NOTE</b> Or other documents proving that the applicant has completed the entire education outside of Korea (e.g. the entire transcript or graduation certificate issued overseas)			
8	Additional materials required to the applicants for programs in Fine Arts, Music, Music Education Major or Fine Arts Education Major (e.g. portfolio, photographs of works, recordings of performances, etc.)	○	○
<b>NOTE</b> Applicants applying for the College of Fine Arts or Music or Music Education Major or the Fine Arts Education Major must refer to the instructions provided on the College's website → For more details, please refer to p.10			
9	<b>Supplementary Materials</b> (e.g. essay, summary of thesis or etc.)	△	△
10	<b>Proof of Language(Korean or English) Proficiency</b> → For more details, please refer to p.10	○	○
11	<b>Agreement for Verification of Academic Record</b>	○	○
<b>NOTE</b> Upon the completion of all required online procedures, you must print out this form and sign your name on the Letter of Agreement portion. Do not fill out the 'Verification Report' portion. For those who are unavailable to apply online, it is permitted to omit the document.			

❖ [Form1] ~ [Form3] are downloadable at SNU website <http://en.snu.ac.kr> - ADMISSIONS

## 08/ How to Apply

Both on-line application and document submission must be completed by designated period.

### 1 On-line Application

- 1) Find a notice concerning “International Admission” on SNU Admissions website.  
(Korean- <http://admission.snu.ac.kr> / English- <http://en.snu.ac.kr>→admissions)  
Then open the online application program and create your own account on the online application website.
  - 2) Online application for the Fall 2018 intake must be completed by 18:00 (Korean standard time), March 22, 2018. The application must include all of the relevant information about the applicant along with payment of the application fee (KRW 90,000) via online. If there is no means of accessing the online application during the designated period, the application materials must arrive at the Office of admissions, delivered in person or via post before 18:00 (Korean standard time), March 22, 2018. **In the case, a bank draft (USD 85, Payable to the “Office of Admissions, SNU”) for the application fee must be enclosed in the application packet.**
  - 3) Applicants whose forms and supporting documents are incomplete or insufficient will be disqualified for the admissions process.
- \* Any modification or cancellation is not allowed after the deadline of online application.

### 2 Document Submission

- 1) After completing the online application, print out the completed [Application Form], [Agreement for verification of academic record] and [Application Checklist]. Please mark and place the application checklist in front of the application packet, and arrange the application materials in the order as listed in the checklist.
  - Original documents should be submitted. However, should they be unavailable, copies must be authorized by the document-originating institution or notarized by a public notary in the country where the document was issued.
  - All Documents in languages other than Korean or English must be notarized and translated into English or Korean. The notarized and translated one must be original and done in the country where the document was issued.
- 2) Send your application packet including all the required documents via registered mail, which should arrive by designated period, to Office of admissions.
- 3) The admissions staff reserves the right to require additional documents from the applicant, should there be a need to clarify the eligibility or to verify the authenticity of submitted materials.
- 4) After the completion of both the online application and document submission, you may check the arrival of your documents on the SNU website to check the arrival status of your application packet. Online application number and date of birth are required.

▶ Please read the following instructions carefully before beginning your application.

#### [Form 1] Application Form

- [Form 1] contains your personal information. Please specify your desired area of study, using [Appendix 1](#) of this booklet as a reference.
- Fill out this form at the SNU website (<http://admission.snu.ac.kr> or <http://en.snu.ac.kr>), according to the specifications in the section titled “How to apply”. The application fee (KRW 90,000) must be paid online at this stage of application.

#### [Form 2] Personal Statement & Study Plan

##### Personal Statement

- This is an opportunity for you to provide more detailed information about yourself and your accomplishments that could not be sufficiently expressed in other parts of the application.
- You may include your academic achievements, extracurricular commitments and accomplishments, volunteer work, employment experience, and your reasons for applying to SNU. Other appropriate topics may include, but not limited to the following: personal interests, pastime activities, personal opinions for music, arts, etc.

##### Study Plan

- The Study Plan should state your academic goals and career aspirations. You may include questions that you hope to answer through your program of study, and/or a timeline for your research plan to meet your objectives. It is advised that you review the requirements for the desired degree.
- We recommend you to discuss your academic goals with a teacher or professor.

#### [Form 3] Recommendation

- The deadline for submission is March 30, 18:00, Korean standard time. Please have in mind for those who are not accessible to online application, it is obligatory to present the recommendation letter alongside other application material by March 22, 2018, 18:00, Korean standard time by post or visiting in person.
- Letters of Recommendation may be submitted online or on paper. Online submission is strongly recommended.
- Once the online application procedure is completed, an automated email for the recommendation letter will be sent to the e-mail account of the recommender listed by the applicant. It is important to enter your recommenders' email addresses correctly so that they each receive the automated email.
- Please make sure whether the recommender have received the automated email or not, for there are cases where the guiding mails fail to arrive. We kindly suggest the recommenders use their official e-mail account of the university instead of regular ones such as Gmail. However, it is difficult to access official e-mail accounts because of network security, regular ones are available.
- The applicants can check if the recommendation letter has been submitted or not by the recommenders for themselves.
- Two recommendation letters are required. You can not submit more than two recommendation letters.

- Although the recommender and his/her information may be edited even after the online application procedure is completed, once the letter is submitted, no further changes can be made.
- Those who are unable to apply online can download the recommendation letter form from the official website of the Office of Admission first and send the letters via post later after filling out the form. Please have in mind that the reference letter should be sealed in an envelope signed or stamped by the recommender.
- Recommendation letters which were submitted via the application webpage does not need to be print out and then sent by post.

#### [Transcripts, Graduation Certificates, Degree Certificates]

- These documents, detailing your academic achievements, are required from every institution that you have attended (excluding the record from primary and secondary schools).
- Date of graduation or expected date of graduation must be informed on (prospective)graduation certificates.
- Transcripts must provide a record of the course(s) you have taken in each academic year along with the final grade(s). If an institution cannot provide a year-by-year record, the school official must at least provide us with a list of the disciplines you have studied (i.e. English, Biology, History, etc.) and a summary of your achievements in each.
- Please submit official transcripts as issued directly by the institutions you have attended. You must also submit the official evidence of the conferrals of all degrees, diplomas, or professional titles showing the date of the conferrals (month and year).
- The Apostille or the attachment of an Authentication issued by the Korean Embassy or Consulate are not necessary in applying.
- Applicants whose graduation status is pending during the time of application may submit an expected graduation certificate or enrollment certificate instead. Then for admitted students should submit their graduation certificates with Apostille or embassy certificate to the Office of Admissions within 15days of their enrollment.
- North Korean refugees who attained their high education(College/Undergraduate) in North Korea should submit 「Official Note of Degree Acknowledgement」 issued under authority of the Minister of Education

#### [Documents related with International Admission I]

- International Admission I applicant should submit proofs of applicant and both parents' nationality AND a proof of parent-child relationship. In case of parents' divorce/death, related documents should be submitted.
- In case of Admission I applicant who obtained foreign citizenship over Korean nationality OR applicant who renounced his/her Korean citizenship from dual (Korean and foreign) citizenship/nationality should submit a proof document for renunciation of Korean nationality (ie. Certificate for renunciation of Korean citizenship, Korean residence registration as a foreigner etc.).
- 户口簿 in Chinese is not acceptable as a proof of nationality. Copy of passport or a proof of nationality by 公证处(issued within 6 months) in English or Korean is acceptable.
- Photocopies of ID card is unacceptable as a proof of nationality.
- International Admission II applicant who is eligible to apply for admissions type I should submit Certificate of Facts concerning the Entry and Exit issued by Korean immigration office.

### [Documents related with International Admission II: Certificate of Facts concerning the Entry & Exit]

- This certificate is issued by the Korean Immigration Office/Community Service Center in Korea (residing in Korea) OR Korean Embassy/Consulate abroad (residing outside of Korea, only for Korean citizenship holders).
- The certificate must contain a complete record from birth to present, and if there is any missing record, applicant must submit the Certificate of School Attendance corresponding to the missing period in the record.
- In case of any personal information having been modified (from being naturalized as a foreign citizen, change of name, issuance of a new passport and etc.), he/she must submit a complete record of his/her entry and exit from birth to present including those records prior to the applicable change.
- Applicants holding both Korean and other foreign citizenship are required to submit the Certificate of Facts concerning the Entry and Exit applicable to each passport OR each nationality, respectively.
- If the certificate is not sufficient to prove the entire course of education outside of Korea, we may request you to submit some documents additionally.
- Please verify the accuracy of information as the applicant will take full responsibility for any disadvantages arising from errors and/or omission of the necessary information on the document.
- North Korean refugees who attained their entire course of education from elementary school to undergraduate in North Korea are exempt from submitting 「Certificate of Facts concerning the Entry & Exit issued in Korea」, as long as he/she can present 「Certificate of Degree Acknowledgement」 or 「Official Note of Degree Acknowledgement」.

### [Proof of Language(Korean or English) Proficiency]

Applicants must satisfy **at least one of** the Language Proficiency requirements listed below.

#### 1) Korean Proficiency

- Applicants should submit a score report of recognized Korean Proficiency Test  
: TOPIK(Test of Proficiency in Korean) level 3 or higher

#### 2) English Proficiency

- Applicants should submit a score report of recognized English Proficiency Test  
: TOEFL (PBT 550, CBT 213, iBT 80), TEPS 551, IELTS 6.0 or higher.

#### 3) Other supporting documents which demonstrate appropriate English OR Korean language proficiency.

- ie) SNU Korean Language Education Center level 4 or higher,  
University transcript (only for applicant who graduated (expect to graduate) from university in English-speaking country)

\* We accept TOEFL and GRE scores sent directly from ETS to us. In case of an anticipated delay which makes the score report not arrive before the deadline, you may submit a photocopy of the Examinee's Score Report first during the document submissions period. It is, however, not a substitute for an official score report. **The official ETS, GRE code of SNU is 7972.**

**NOTE** Proof of language proficiency is required document only for International student admissions. After entrance language proficiency score is required separately, according to College/ Department's regulations for qualifying examination to apply for thesis examination.

### [Portfolio, records of Achievements, etc]

- Other relevant materials may be required according to the policy of specific college or department that you are applying for. Applicants for the College of Fine Arts, the College of Music, the Department of the Music Education Major or the Fine Arts Education Major should submit additional requirement such as appropriate portfolios, videotapes, CDs, tapes, or other indicators of artistic or athletic ability.
- \* College of Fine Arts(except Dept. Art management): Portfolios and pledge are required.
- \* College of Music(Department of music, Composition·Conducting Major–Composition): Applicants for M.Mus. course should submit at least three scores for chamber ensemble (works for solo instrument can be acceptable). Applicants for DMA course should submit total 5 scores (at least one score for orchestra and two scores for chamber ensemble). All scores must be printed.
- \* College of Music(Department of music, Strings Major): Please check the website of the College of Music for program requirements regarding submission of Records of Achievement.

**NOTE** Applicants applying for the College of Fine Arts or Music must refer to the instructions provided on the College's website.

### [Supplementary Materials]

- Proof of language proficiency: TOPIK, KLAT(former KLPT), TEPS, TOEFL, IELTS, TOEIC, HSK, JLPT, DELF/DALF, DELE, ZD, etc.
- Academic awards, certificates, test score reports (GRE, GMAT, etc.)
- Official school introduction/profile(s) published by the university or the Ministry of Education; such documents may include information about the curriculum, grade distribution of enrolled students, distribution of standardized test performance, etc.
- Essay related to the desired program or summary of thesis

## 09/ Admissions Criteria

Admissions decisions are made based on overall evaluation of candidate's academic achievements and potential as well as his or her personal accomplishments.

The admissions committee reviews a number of factors – academic records of previous studies such as Grade Point Average (GPA), study plan, personal statement, and letters of recommendation. Other achievements and specific qualifications such as language proficiency are also taken into consideration. The candidate's application is reviewed in the context of the level of studies completed, quality of achievements, and characteristics of institutions attended. Finally, the appropriateness of the applicant's academic goals and the suitability of preparation for the desired program is assessed.

Interviews, examinations, and/or additional documents may be required depending on the policy of the college or department. If the applicant is applying for the College of Fine Arts, the College of Music, the Department of the Music Education or the Fine Arts Education Major, the applicant will be individually notified of any further requirement as necessary.

## 10/ Things You Should Know After You Are Admitted

1. Admitted student should complete registration (payment for tuition fee) in the designated period. Otherwise, admission decision will be rescinded.
2. Applicants whose graduation status is pending during the time of the application should submit their graduation certificates to the Office of Admissions within 15 days after their enrollment at SNU. Failure to submit such a document without a valid reason may invalidate any admissions offer.
3. Since July 14, 2007, Seoul National University has complied with the Apostille requirements in accordance with the 1961 Hague Convention. Accordingly, newly admitted students from countries which are signatories to the convention must attach and submit the Apostille. Students from countries which are NOT signatories to the convention must submit substitute documents; which can be official documents legalized by a Korean consular office, or another form of authentication (e.g. a Certificate of Authentication or a Certificate of Overseas Educational Institutions) issued by the Korean Embassy or Consulate. Please refer to Appendix 3 for further details.
4. Please be sure that the University issues only the Certificate of Admissions for student VISA (type: D-2) application for the admitted students. For more information about submitting the Approval Number of Visa Issuance for Chinese students, please refer to the webpage of Office of International Affairs (<http://oia.snu.ac.kr> - Life at SNU - Immigration).
5. Based on the application materials submitted, the admissions committee will decide whether each admitted student should take an additional Korean proficiency test. Admitted students, who are notified of taking the Korean proficiency test at SNU Language Education Institution (LEI), should refer to the test schedule indicated in the "Reference Guide for the Admitted International Students" for the date and location of the test.
6. If a student gets Level 4 or below in his/her Korean Proficiency Test as mentioned above, he/she may be limited to take certain courses or required to take Korean Language classes at the SNU Language Education Institute (<http://lei.snu.ac.kr>) at their own expense. The applicability of this rule will be determined by the department in which the student is enrolled.
7. Admitted students may not defer enrollment to a later semester. Students who wish to defer enrollment must re-apply for the next intake, OR undertake registration process first and then submit the leave of absence.
8. After the announcement of admissions decision, admitted students will be given a booklet; 'Reference Guide for the Admitted International Students'.

## 11/ Korean Language Program

The Korean Language & Culture Program (KLCP) is run by the Language Education Institute at SNU. This program is established for the benefit of foreign students and Koreans who have resided abroad. The comprehensive program addresses knowledge of Korean language as well as Korean culture. Since its establishment, over 19,000 students from more than 90 countries have graduated from KLCP. Currently, the annual enrollment is about 2,000 students.

**Korean Language Education Center** <http://lei.snu.ac.kr>

## 12/ Scholarships

### **Scholarships for prospective students**

Korean Government Scholarships <http://www.studyinkorea.go.kr>

Korean Government offers scholarships for foreigners studying in Korea. Interested applicants should contact the local Korean Embassy in their country for Embassy recommendation, OR contact the Office of admissions for University Recommendation.

Other scholarships from SNU <http://oia.snu.ac.kr>

A number of scholarship programs are available for international graduate students.

For more information, please refer to our website.

(<http://en.snu.ac.kr> → admissions → graduate → scholarships)

### **Scholarships for enrolled students**

After completing one semester successfully, you can apply for the university scholarship. The amount of benefit may vary, ranging from partial support to the entire exemption of tuition. The recipients will be selected based on their academic record and other factors. For details about application, please contact the office at your corresponding department after being admitted to SNU.

## 13/ Housing

Applications for housing should be directed to the relevant dormitory office during the student selection period. For further information, do not hesitate to contact the administration Office of **Gwanak Residence Hall** <http://dorm.snu.ac.kr/eng>

## Appendix 1

### Graduate Programs Offered for Admission

Shown below are the programs offered for admission for each category of applicants. Please refer to the appropriate list.

- Applicants for graduate program can choose only one Department/major among Ms/ Ms & PhD/ PhD and apply for the desired department/ school/ major which is marked with 'O'.
- Reorganization in the SNU academic affairs can result in the following: change in the name, integration, division, and/or closure of a field of study (major).
- '\*' means a Dept., Major, Interdisciplinary program will recruit by specific fields.
- '#' means a Dept. or Major of WCU (World Class University) program.
- Regarding the field of study, Please visit website of department/major.
- Graduate Course (M [Master's](#) / C [Combined Master's & Doctoral](#) / D [Doctoral](#))

#### Humanities and Social Sciences

College	Department / School	Major	Graduate Course			
			M	C	D	
College of Humanities	Korean Language and Literature		<input type="radio"/>		<input type="radio"/>	
	Chinese Language and Literature		<input type="radio"/>		<input type="radio"/>	
	English Language and Literature		<input type="radio"/>		<input type="radio"/>	
	French Language and Literature		<input type="radio"/>		<input type="radio"/>	
	German Language and Literature		<input type="radio"/>		<input type="radio"/>	
	Russian Language and Literature		<input type="radio"/>		<input type="radio"/>	
	Hispanic Language and Literature		<input type="radio"/>		<input type="radio"/>	
	Linguistics		<input type="radio"/>		<input type="radio"/>	
	Korean History		<input type="radio"/>		<input type="radio"/>	
	Asian History		<input type="radio"/>		<input type="radio"/>	
	Western History		<input type="radio"/>		<input type="radio"/>	
	Philosophy		Eastern Philosophy Major	<input type="radio"/>		<input type="radio"/>
			Western Philosophy Major	<input type="radio"/>		<input type="radio"/>
	Religious Studies		<input type="radio"/>		<input type="radio"/>	
	Aesthetics		<input type="radio"/>		<input type="radio"/>	
	Archaeology and Art History		Archaeology Major	<input type="radio"/>		<input type="radio"/>
			Art History Major	<input type="radio"/>		<input type="radio"/>
	Department of Asian Languages and Civilizations		<input type="radio"/>			
	Interdisciplinary Programs		Classical Studies Major	<input type="radio"/>		<input type="radio"/>
			Cognitive Science Major	<input type="radio"/>		<input type="radio"/>
Comparative Literature Major			<input type="radio"/>		<input type="radio"/>	
Archival Studies Major			<input type="radio"/>		<input type="radio"/>	
Performing Arts Studies Major			<input type="radio"/>		<input type="radio"/>	
College of Social Sciences	Department of Political Science and International Relations		Political Science Major	<input type="radio"/>	<input type="radio"/>	
			International Relations Major	<input type="radio"/>	<input type="radio"/>	
	Economics		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Sociology		<input type="radio"/>		<input type="radio"/>	
	Anthropology		<input type="radio"/>		<input type="radio"/>	
	Psychology		<input type="radio"/>		<input type="radio"/>	
	Geography		<input type="radio"/>		<input type="radio"/>	
	Social Welfare		<input type="radio"/>		<input type="radio"/>	
	Communication		<input type="radio"/>		<input type="radio"/>	
	Interdisciplinary Programs		Gender Studies Major	<input type="radio"/>		<input type="radio"/>
College of Business Administration	Business Administration		<input type="radio"/>		<input type="radio"/>	
College of Agriculture and Life Sciences	Agricultural Economics & Rural Development		Agricultural and Resource Economics Major	<input type="radio"/>	<input type="radio"/>	
			Regional Information Major	<input type="radio"/>	<input type="radio"/>	
College of Law	Law		<input type="radio"/>		<input type="radio"/>	
College of Education	Education		<input type="radio"/>		<input type="radio"/>	
			Foundations of Education Major	<input type="radio"/>		
			Education Technology Major	<input type="radio"/>		
			Educational Counseling Major	<input type="radio"/>		
			Education Administration Major	<input type="radio"/>		
			Life-Long Education Major	<input type="radio"/>		
	Korean Language Education	Korean as a Foreign Language Education Major	<input type="radio"/>		<input type="radio"/>	

## Humanities and Social Sciences

College	Department / School	Major	Graduate Course		
			M	C	D
College of Education	Foreign Language Education	English Language Major	○		○
		German Language Major	○		○
		French Language Major	○		○
	Social Studies Education	Social Studies Major	○		○
		History Major	○		○
		Geography Major	○		○
	Ethics Education		○		○
	*Physical Education	(Sport Science Major)	○		○
		(Human Exercise Major)	○		○
		Global Sport Management Major	○		○
	Interdisciplinary Programs	Music Education Major	○		○
		Fine Arts Education Major	○		○
		Home Economics Education Major	○		○
		Special Education Major	○		○
Environment Education Major		○		○	
Early Childhood Education Major		○		○	
Global Education Cooperation Major		○	○	○	
College of Human Ecology	Consumer Science		○		○
	Child Development and Family Studies		○		○
Graduate School of Public Administration	Public Administration	Public Administration Major	○		○
		Public Policy Major	○		○
		Global Public Administration Major	○		
Graduate School of Environmental Studies	Environmental Planning	Environmental Planning Major			○
Graduate School of International Studies	International Studies				○
		International Commerce Major	○		
		International Cooperation Major	○		
		International Area Studies Major	○		
		Korean Studies Major	○		

## Natural Sciences

College	Department / School	Major	Graduate Course		
			M	C	D
College of Natural Sciences	Mathematical Sciences		○	○	○
		Statistics	○		○
	Physics & Astronomy	Physics Major	○	○	○
		Astronomy Major	○	○	○
	Chemistry		○	○	○
	Biological Sciences		○	○	○
	Earth and Environmental Sciences		○	○	○
	Interdisciplinary Programs	History and Philosophy of Science Major	○		○
		Genetic Engineering Major	○	○	○
		Neuroscience Major	○	○	○
		Bioinformatics Major	○		○
Computational Science and Technology Major		○		○	
	Biophysics and Chemical Biology Major		○		
College of Nursing	*Nursing	(Maternal-Child and Psychiatric-Mental Health Nursing)	○	○	○
		(Adult Health Nursing)	○	○	○
		(Community Health and Nursing Care Systems)	○	○	○
College of Agriculture and Life Sciences	Plant Science	Crop Science and Biotechnology Major	○	○	○
		Horticultural Science and Biotechnology Major	○	○	○
	Forest Sciences	Forest Environmental Science Major	○		○
		Environmental Materials Science Major	○	○	○
	Agricultural Biotechnology		○	○	○
	Agricultural Biotechnology	#Biomodulation Major	○	○	○
	Landscape Architecture & Rural Systems Engineering	Landscape Architecture Major	○		
		Rural Systems Engineering Major	○	○	○
	Biosystems and Biomaterials Science & Engineering	Biosystems Engineering Major	○	○	○
		Biomaterials Engineering Major	○	○	○
	Agricultural & Vocational Education		○		○
Interdisciplinary Programs	Agricultural and Forest Meteorology Major	○	○	○	
	Agricultural Genomics Major	○	○	○	

## Natural Sciences

College	Department / School	Major	Graduate Course		
			M	C	D
Graduate School of International Agricultural Technology	Department of International Agricultural Technology		○		
College of Education	Mathematics Education		○		○
	Science Education	Physics Major	○	○	○
		Chemistry Major	○	○	○
		Biology Major	○	○	○
	Earth Sciences Major	○		○	
College of Human Ecology	Food and Nutrition		○	○	○
	Textiles, Merchandising and Fashion Design		○		○
College of Pharmacy	Pharmacy		○	○	○
Graduate School of Public Health	*Department of Public Health Sciences	Division of Public Health	○		○
		Division of Health Care Management and Policy	○		○
	Department of Environmental Health Sciences		○		○
Graduate School of Environmental Studies	*Environmental Planning	(City and Regional Planning)	○		
		(Transportation Studies)	○		
		(Environmental Management)	○		
	Department of Landscape Architecture		○		
	Interdisciplinary Programs	Landscape Architecture			○
Graduate School of Convergence Science and Technology	#Molecular Medicine and Biopharmaceutical Science		○	○	○

## Engineering

College	Department / School	Major	Graduate Course		
			M	C	D
College of Engineering	Architecture		○		○
	Energy Systems Engineering		○	○	○
	Electrical and Computer Engineering		○	○	○
	Computer Science and Engineering		○	○	○
	Materials Science and Engineering		○	○	○
	Materials Science and Engineering	#Hybrid Materials Major	○	○	○
	Mechanical and Aerospace Engineering	Mechanical Engineering Major	○	○	○
		Aerospace Engineering Major	○	○	○
	Mechanical and Aerospace Engineering	#Multiscale Mechanical Design Major	○	○	○
	Civil and Environmental Engineering		○	○	○
	Chemical and Biological Engineering		○	○	○
	Chemical and Biological Engineering	#Chemical Convergence for Energy & Environment Major	○		○
	Industrial Engineering		○	○	○
	Naval Architecture and Ocean Engineering		○	○	○
Interdisciplinary Programs	Bioengineering Major		○	○	○
	Urban Design Major		○		○
	Technology Management Economics and Policy Major		○		○
	Offshore Plant Engineering		○		
Graduate School of Convergence Science and Technology	Department of Transdisciplinary Studies	Nano Science and Technology	○	○	○
		Digital Contents Information Studies	○	○	○
		Intelligent Systems	○	○	○
		Biomedical Radiation Sciences	○	○	○

## Medical Sciences

College	Department / School	Major	Graduate Course		
			M	C	D
College of Medicine	Department of Biomedical Sciences		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	*Medicine	(Anatomy Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Pathology Major)	<input type="radio"/>		<input type="radio"/>
		(Microbiology and Immunology Major)	<input type="radio"/>		<input type="radio"/>
		(Preventive Medicine Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Parasitology and Tropical Medicine Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(History of Medicine & Medical Humanities Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Forensic Medicine Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Health Policy and Management Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Biomedical Engineering Major)		<input type="radio"/>	<input type="radio"/>
		(Medical Education Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Internal Medicine Major)	<input type="radio"/>		<input type="radio"/>
		(Surgery Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Pediatrics Major)	<input type="radio"/>		<input type="radio"/>
		(Obstetrics and Gynecology Major)	<input type="radio"/>		<input type="radio"/>
		(Psychiatry Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Orthopedic Surgery Major)	<input type="radio"/>		<input type="radio"/>
		(Urology Major)	<input type="radio"/>		<input type="radio"/>
		(Otorhinolaryngology–Head & Neck Surgery Major)	<input type="radio"/>		<input type="radio"/>
		(Thoracic and Cardiovascular Surgery Major)	<input type="radio"/>		<input type="radio"/>
		(Neurosurgery Major)	<input type="radio"/>		<input type="radio"/>
		(Ophthalmology Major)	<input type="radio"/>		<input type="radio"/>
		(Radiology Major)	<input type="radio"/>		<input type="radio"/>
		(Anesthesiology and Pain Medicine Major)	<input type="radio"/>		<input type="radio"/>
		(Reconstructive Plastic Surgery Major)	<input type="radio"/>		<input type="radio"/>
		(Radiation Oncology Major)	<input type="radio"/>		<input type="radio"/>
		(Laboratory Medicine Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Rehabilitation Medicine Major)	<input type="radio"/>		<input type="radio"/>
		(Nuclear Medicine Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	(Family Medicine Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
(Emergency Medicine Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
(Translational Medicine Major)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Interdisciplinary Programs	Cancer Biology Major		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Clinical Pharmacology and Therapeutics Major		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Medical Informatics Major		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Stem Cell Biology Major			<input type="radio"/>	<input type="radio"/>
School of Dentistry	*Dental Science	(Preventive & Social Dentistry)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Dental Biomaterials Science)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Program in Neuroscience)		<input type="radio"/>	
		(Healthcare Management and Informatics)	<input type="radio"/>		<input type="radio"/>
		(Molecular Genetics)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Oral Pathology)	<input type="radio"/>		<input type="radio"/>
		(Prosthodontics)	<input type="radio"/>		<input type="radio"/>
		(Oral and Maxillofacial Surgery)	<input type="radio"/>		<input type="radio"/>
		(Pediatric Dentistry)	<input type="radio"/>		<input type="radio"/>
		(Periodontology)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Oral and Maxillofacial Radiology)	<input type="radio"/>		<input type="radio"/>
		(Orthodontics)	<input type="radio"/>		
		(Dental Anesthesiology)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
College of Veterinary Medicine	*Veterinary Medicine	(Veterinary Biomedical Sciences)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Veterinary Pathobiology and Preventive Medicine)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Veterinary Clinical Sciences)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		(Farm Animal Medicine Major)		<input type="radio"/>	

## The Arts

College	Department / School	Major	Graduate Course		
			M	C	D
College of Music	*Music	(Vocal Music Major)	○		○
		(Composition·Conducting Major)	○		○
		(Theory·Musicology Major)	○		○
		(Piano Major)	○		○
		(String Major)	○		○
		(Woodwind/Brass Major)	○		○
		(Korean Instrumental Music·Korean Vocal Music Major)	○		○
		(Korean Composition·Korean Musicology Major)	○		○
College of Fine Arts	*Crafts and Design	(Ceramics Major)	○		
		(Metalsmithing Major)	○		
		(Visual Communication Design Major)	○		
		(Industrial Design Major)	○		
		(Crafts Major)			○
		(Design Major)		○	○
		(Design History and Culture Major)	○		○
	*Fine Arts	(Oriental Painting Major)			○
		(Painting/Printmaking Major)			○
		(Sculpture Major)			○
	Oriental Painting		○		
	*Painting	(Painting Major)	○		
		(Printmaking Major)	○		
	Sculpture		○		
	Interdisciplinary Programs	Arts Management		○	○

## Appendix 2 Tuition (per semester)

These are approximate figures and are subject to change. All figures are in Korean won.

1 <sup>st</sup> -semester Graduate Students		
College of Humanities		KRW 3,278,000
College of Social Sciences		KRW 3,278,000
College of Natural Sciences	Natural Sciences, Interdisciplinary Programs	KRW 3,971,000
	Dept. of Mathematics, History of Science, Philosophy of Science	KRW 3,286,000
College of Nursing		KRW 3,971,000
College of Business Administration		KRW 3,278,000
College of Engineering		KRW 3,997,000
College of Agriculture and Life Sciences	Humanities and Social Sciences	KRW 3,278,000
	Natural Sciences	KRW 3,971,000
College of Fine Arts		KRW 4,855,000
College of Law		KRW 3,278,000
College of Education	Humanities and Social Science	KRW 3,278,000
	Natural Science, Physical Education	KRW 3,971,000
	Mathematics Education	KRW 3,286,000
College of Human Ecology	Humanities and Social Sciences	KRW 3,278,000
	Natural Sciences	KRW 3,971,000
College of Veterinary Medicine	Clinical	KRW 5,789,000
	Basic	KRW 5,363,000
College of Pharmacy		KRW 4,855,000
College of Music		KRW 5,198,000
College of Medicine	Clinical	KRW 6,131,000
	Basic	KRW 4,931,000
School of Dentistry	Clinical	KRW 6,131,000
	Basic	KRW 4,931,000
Graduate School of Public Health		KRW 3,971,000
Graduate School of Public Administration		KRW 3,278,000
Graduate School of Environmental Studies		KRW 3,971,000
Graduate School of International Studies		KRW 3,278,000
Graduate School of Convergence Science and Technology		KRW 4,187,000
Graduate School of International Agricultural Technology		KRW 3,971,000

• The table above is based on Fall 2017 tuition.

Since July 14, 2007, the Republic of Korea has been a party of the 1961 Hague Convention abolishing the Requirement of Legalization for Foreign Public Documents. The Convention provides for the simplified certification or public (including notarized) documents to be used in countries that have joined the convention.

The Apostille ensures that public documents issued in one signatory country will be recognized as valid in another signatory country.

- Apostille certificates are to be submitted within 15 days after enrollment at SNU.
- For information regarding how to get an Apostille, please refer to the website <http://www.hcch.net> (Apostille Section).

**A. Newly admitted students from countries which are signatories to the convention must meet the following requirements:**

1. Official certificates (transcripts, graduation certificate/diplomas, etc.) from public schools or institutions should be submitted with the attachment of "Apostille".
2. Official certificates (transcripts, graduation certificate/diplomas, etc.) from private schools or institutions, however, should be officially notarized by a notary, agency or any other authority competent under the law of the country of origin of the certificates, and then, should be submitted with the attachment of "Apostille".

N.B. All documents should be in English or Korean. If it is in any other language, you must submit a notarized/certified translation (in Eng. or Kor.) completed by a public notary in the country where the document was originally produced.

**B. Admitted students from countries which are NOT signatories to the convention and do not recognize the Apostille must meet the following requirements:**

1. Official certificates (transcripts, graduation certificate/diplomas, etc.) must be legalized by a Korean consular officer in the country which issued the certificates.
2. Applicants from these countries should submit the official certificates with the attachment of an Authentication (ex. Certificate of Authentication or Certificate of Overseas Educational Institutions) issued by the Korean Embassy or Consulate.

N.B. All documents should be in English or Korean. If it's in any other language, you must submit a notarized/certified translation (in Eng. or Kor.) completed by a public notary in the country where the document was originally produced.

## The List of Countries for Apostille Certificates

Albania	Iceland	Sao Tome and Principe
Andorra	India	Serbia
Antigua and Barbuda	Ireland	Seychelles
Argentina	Israel	Slovakia
Armenia	Italy	Slovenia
Australia	Japan	South Africa
Austria	Kazakhstan	Spain
Azerbaijan	Korea, Republic of	Suriname
Bahamas	Kosovo	Swaziland
Bahrain	Kyrgyzstan	Sweden
Barbados	Latvia	Switzerland
Belarus	Lesotho	Tajikistan
Belgium	Liberia	The former Yugoslav Republic of
Belize	Liechtenstein	Macedonia
Bosnia and Herzegovina	Lithuania	Tonga
Botswana	Luxembourg	Trinidad and Tobago
Brazil	Malawi	Turkey
Brunei Darussalam	Malta	Ukraine
Bulgaria	Marshall Islands	United Kingdom of Great Britain and
Burundi	Mauritius	Northern Ireland
Cape Verde	Mexico	United States of America
Chile	Monaco	Uruguay
China, People's Republic of	Mongolia	Uzbekistan
Colombia	Montenegro	Vanuatu
Cook Islands	Morocco	Venezuela
Costa Rica	Namibia	
Croatia	Netherlands	
Cyprus	New Zealand	
Czech Republic	Nicaragua	
Denmark	Niue	
Dominica	Norway	
Dominican Republic	Oman	
Ecuador	Panama	
El Salvador	Paraguay	
Estonia	Peru	
Fiji	Poland	
Finland	Portugal	
France	Republic of Moldova	
Georgia	Romania	
Germany	Russian Federation	
Greece	Saint Kitts and Nevis	
Grenada	Saint Lucia	
Guatemala	Saint Vincent and the Grenadines	
Honduras	Samoa	
Hungary	San Marino	

## Appendix 4

## Contact Information

Inquiry	Department	Telephone	Homepage
Applicant Eligibility	Office of Admissions	+82-2-880-6971	<a href="http://admission.snu.ac.kr">http://admission.snu.ac.kr</a>
College/ Graduate School	College of Humanities	+82-2-880-6010, 6007	<a href="http://humanities.snu.ac.kr">http://humanities.snu.ac.kr</a>
	College of Social Sciences	+82-2-880-6306, 6307	<a href="http://social.snu.ac.kr">http://social.snu.ac.kr</a>
	College of Natural Sciences	+82-2-880-6506, 6507	<a href="http://cns.snu.ac.kr">http://cns.snu.ac.kr</a>
	College of Nursing	+82-2-740-8804, 8807	<a href="http://nursing.snu.ac.kr">http://nursing.snu.ac.kr</a>
	College of Business Administration	+82-2-880-6906, 6907	<a href="http://cba.snu.ac.kr">http://cba.snu.ac.kr</a>
	College of Engineering	+82-2-880-7009	<a href="http://Englishsnu.ac.kr">http://Englishsnu.ac.kr</a>
	College of Agriculture & Life Sciences	+82-2-880-4506	<a href="http://cals.snu.ac.kr">http://cals.snu.ac.kr</a>
	College of Fine Arts	+82-2-880-7454	<a href="http://art.snu.ac.kr">http://art.snu.ac.kr</a>
	College of Law	+82-2-880-7536, 7537	<a href="http://law.snu.ac.kr">http://law.snu.ac.kr</a>
	College of Education	+82-2-880-7607 Physical Education : +82-2-880-7618	<a href="http://edu.snu.ac.kr">http://edu.snu.ac.kr</a>
	College of Human Ecology	+82-2-880-6804	<a href="http://che.snu.ac.kr">http://che.snu.ac.kr</a>
	College of Veterinary Medicine	+82-2-880-1208	<a href="http://vet.snu.ac.kr">http://vet.snu.ac.kr</a>
	College of Pharmacy	+82-2-880-7825	<a href="http://www.snupharm.ac.kr">http://www.snupharm.ac.kr</a>
	College of Music	+82-2-880-7903	<a href="http://music.snu.ac.kr">http://music.snu.ac.kr</a>
	College of Medicine	+82-2-740-8428	<a href="http://medicine.snu.ac.kr">http://medicine.snu.ac.kr</a>
	School of Dentistry	+82-2-740-8790	<a href="http://dentistry.snu.ac.kr">http://dentistry.snu.ac.kr</a>
	Graduate School of Public Health	+82-2-880-2708	<a href="http://health.snu.ac.kr">http://health.snu.ac.kr</a>
	Graduate School of Public Administration	+82-2-880-5603	<a href="http://gspa.snu.ac.kr">http://gspa.snu.ac.kr</a>
	Graduate School of Environmental Studies	+82-2-880-5642	<a href="http://gses.snu.ac.kr">http://gses.snu.ac.kr</a>
Graduate School of International Studies	+82-2-880-8505	<a href="http://gsis.snu.ac.kr">http://gsis.snu.ac.kr</a>	
Graduate School of Convergence Science and Technology	+82-31-888-9127	<a href="http://gscst.snu.ac.kr">http://gscst.snu.ac.kr</a>	
Graduate School of International Agricultural Technology	+82-33-339-5683	<a href="http://gsiat.snu.ac.kr">http://gsiat.snu.ac.kr</a>	
Tuition payment, refund	General Administration / Division of Accounting	+82-2-880-5107	
Scholarship Information	Office of Student Affairs / Division of Scholarship	+82-2-880-5078, 5079	
Temporary Cessation, Course management	Office of Academic Affairs	+82-2-880-5033	
Class Registrations	Office of Academic Affairs	+82-2-880-5042	
Scholarships and Visa for Foreign students	Office of International Affairs	+82-2-880-2519(Scholarship)	<a href="http://oia.snu.ac.kr">http://oia.snu.ac.kr</a>
		+82-2-880-4447 (Certificate of Admission, Visa)	
Residence Hall	Gwanak Residence Hall	+82-2-880-5404	<a href="http://dorm.snu.ac.kr">http://dorm.snu.ac.kr</a>
Korean Language Program	Korean Language Education Center	+82-2-880-5488/8570	<a href="http://lei.snu.ac.kr">http://lei.snu.ac.kr</a>





## Office of Admissions

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### Website

SNU Portal	<a href="http://www.snu.ac.kr">http://www.snu.ac.kr</a> (Korean)	<a href="http://en.snu.ac.kr">http://en.snu.ac.kr</a> (English)
SNU Admissions (Korean)	<a href="http://admission.snu.ac.kr">http://admission.snu.ac.kr</a>	
SNU Admissions (English)	<a href="http://en.snu.ac.kr/apply/info">http://en.snu.ac.kr/apply/info</a>	

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**Office Hours** Weekdays 9am ~ 6pm (Lunch break 12pm ~ 1pm)

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